



**EDC INTERNATIONAL BUSINESS SCHOLARSHIPS  
EMPLOYER REFERENCE FORM**

**Confidential**  
PLEASE TYPE OR PRINT CLEARLY

Export Development Canada (EDC) is a Crown corporation with a mandate to support and develop Canadian capacity to engage in trade and to respond international business opportunities. EDC has been helping Canadian exporters and investors succeed in global markets for more than 60 years by providing trade finance and risk management services, as well as sharing its foreign market expertise. Through its Community Investment & Youth Education Program, EDC helps build the capacity of the next generation of business leaders by awarding scholarships to Canadian students with a demonstrated interest in international business. The EDC International Business Scholarships recognize the achievements and potential of Canadian students enrolled in international business degrees, as well as in programs which combine business with environmental or sustainability studies. A total of thirty scholarships are offered every year across Canada.

Applications will be reviewed by a Selection Committee comprised of academic and EDC representatives. The Committee relies to a considerable extent upon reference statements. The Committee is particularly interested in your frank appraisal of the applicant's leadership potential.

**Deadline for receipt of this reference is Friday, February 10, 2012, 16:00 EST**

References must be prepared and submitted confidentially. We request referees to submit their reference directly to the EDC International Business Scholarships Manager, either by email or by mail, **in advance of the deadline.**

**Option 1:** Email the completed reference form (and accompanying letter, if applicable) to [EDC-Scholarships-Bourses@cbie.ca](mailto:EDC-Scholarships-Bourses@cbie.ca). Subject line should read "Reference for <Student First Name Last Name>". Acceptable formats are: .doc, .docx, .pdf, .jpg, .gif. References submitted by the student via email will not be accepted.

**Option 2:** Mail reference form (and accompanying letter, if applicable) to: *EDC International Business Scholarships, Attn: Janine Knight-Grofe, Canadian Bureau for International Education, 220 Laurier Avenue West, Suite 1550, Ottawa, Ontario K1P 5Z9.* Please enclose in a sealed envelope with the referee's signature across the flap.

This program is administered on behalf of EDC by the Canadian Bureau for International Education (CBIE).

For information, please e-mail [EDC-Scholarships-Bourses@cbie.ca](mailto:EDC-Scholarships-Bourses@cbie.ca) or visit [www.edc.ca/scholarships](http://www.edc.ca/scholarships).

**Name of Applicant:** \_\_\_\_\_

- In what capacity have you known the applicant? (ex. director, supervisor, colleague, etc.)  
\_\_\_\_\_
- For how many years/months have you known the applicant? \_\_\_\_\_
- Consideration of the applicant's personal characteristics:

Category	High	Medium	Low	Unable to Assess
Leadership Ability/Potential				
Teamwork Capacity				
Adaptability				
Diligence/Perseverance				
Judgment				
Communication Skills				
Well-rounded				

