

Export Development Canada

Susannah Crabtree

Senior Vice-President, People and Culture Group

December 2023

Travel expenses										
Reference number	Purpose of travel	Travel Start Date	Travel End Date	Places visited	Air Fare	Other Transportation	Lodging	Meals & Incidentals	Other expenses	Total amount
No expenses to report										\$ -
Total travel										\$ -

Additional comments:

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Hospitality expenses

Reference number	Purpose of hospitality activity	Date of hospitality activity	Municipality where the hospitality activity took place	Name of the commercial establishment or vendor	Attendees (EDC):	Attendees (guests):				Total amount
H-2023-12-7100-80088767-01	Operational Meeting	2023-10-19	Ottawa, ON	Shinka Sushi Bar		10				\$ 51.98
H-2023-12-7100-80088101-01	Operational Meeting	2023-10-19	Ottawa, ON	EDC Kitchen		10				\$ 30.00
H-2023-12-7100-80088767-02	Operational Meeting	2023-11-16	Ottawa, ON	Shinka Sushi Bar		10				\$ 51.98
H-2023-12-7100-80089089-01	Operational Meeting	2023-11-16	Ottawa, ON	EDC Kitchen		10				\$ 30.00
H-2023-12-7100-80089847-01	Operational Meeting	2023-12-06	Ottawa, ON	EDC Kitchen		2				\$ 35.00
H-2023-12-7100-80086916-01	Operational Meeting	2023-09-06	Ottawa, ON	EDC Kitchen		10				\$ 10.00
H-2023-12-7100-80089537-01	Operational Meeting	2023-11-16	Ottawa, ON	Olga's Catering & Deli		5				\$ 284.76
H-2023-12-7100-80089243-01	Operational Meeting	2023-12-07	Ottawa, ON	Oly Fresco's		5				\$ 112.77
TOTAL HOSPITALITY										\$ 606.49
Total :										\$ 606.49

Additional comments: