

Export Development Canada

Steven Richards

Senior Vice-President, GRM & CRO

May 2025

Travel expenses												
Reference number	Purpose of travel	Travel Start Date	Travel End Date	Place Visited	Second Place Visited	Other Places Visited	Air Fare	Other Transportation	Lodging	Meals & Incidentals	Other expenses	Total amount
T-2025-05-3333-712249-01	Operational Meeting	2025-04-14	2025-04-17	Ottawa, ON			\$ 1,067.45	\$ 171.06	\$ 858.48	\$ 296.60	\$ -	\$ 2,393.59
T-2025-05-3333-712250-01	Operational Meeting	2025-04-22	2025-04-24	Ottawa, ON			\$ 514.06	\$ 120.87	\$ 2,015.99	\$ 276.45	\$ -	\$ 2,927.37
Total travel												\$ 5,320.96
Additional comments:												
Hospitality expenses												
Reference number	Purpose of hospitality activity	Date of hospitality activity	Municipality where the hospitality activity took place	Name of the first commercial establishment or vendor	Name of the second commercial establishment or vendor	Name of any other commercial establishments or vendors	Attendees (EDC):	Attendees (guests):				Total amount
H-2025-05-3333-80102750-01	Operational Meeting	2025-04-16	Ottawa, ON	Oiga's Deli & Catering			15	0				\$ 339.00
H-2025-05-3333-80102750-02	Operational Meeting	2025-04-17	Ottawa, ON	Oiga's Deli & Catering			16	0				\$ 361.60
TOTAL HOSPITALITY												\$ 700.60
Total :												\$ 6,021.56
Additional comments:												